

Mark D. Szuchman, Dean, a.i.
University Park ECS 453
Phone: 305.348.2038 • Fax: 305.348.4172 • e-mail: szuchman@fiu.edu

Date: March 1, 2007
To: Chairs, College of Arts and Sciences
Re: Schedule for Tenure, Promotion and Third-Year Reviews

The 2007-08 schedule is the following

<i>Third-Year Review</i> candidates	sent on Feb. 15, 2007
External Review Request letters (Tenure/Promotion)	Monday, March 12, 2007
<i>Third-Year Reviews</i> due to Dean	Monday, April 2, 2007
Units mail out External Review Packages (Tenure/Promotion)	Monday, April 16, 2007
Dean's <i>Third-Year Review</i> to Provost	Monday, April 23, 2007
Departments initiate voting process (Tenure/Promotion)	Monday, September 10, 2007
Departments submit packages to College Committee (via Dean)	Monday, October 8, 2007
College Committee initiates review process (Tenure/Promotion)	Wednesday, October 10, 2007
College Committee submits Ten/Promo recommendations to Dean	Friday, November 30, 2007
Dean submits Ten/Promo recommendation to Provost	Monday, January 21, 2008
Provost submits Ten/Promo recommendation to President	Monday, March 24, 2008*
Presidential tenure and promotion review completed by:	Monday, April 17, 2008*
Board of Trustees' review of President's tenure and promotion recommendations	May or June 2008*

* Dates are contingent upon the finalization of the 2008 Board of Trustees' Meeting Schedule and are subject to change without notice.

NOTE: Provost and Presidential reviews and recommendations for promotions to Full Professor should be completed by Friday, May 9, 2008