

Proposal Submission Policy

Effective April 13, 2005:

The Office of Sponsored Research Administration (OSRA) is requiring that all proposals be submitted to their office five (5) working days before the proposal submission due date.

Therefore, the Office of Research in the Dean's Office will require an additional two (2) working days before the proposal submission date to OSRA. This will require that all proposals submitted to the Office of Research for review and approval be submitted at a **minimum of seven (7) working days before the proposal due date to the sponsoring agency.**